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Scheduling Form

As part of your Exchange City experience, Education in Action will provide your school/group and volunteers with professional development and training. Dates fill up quickly, so please fill out the form below so we can reserve the dates for you!

School Name: _____ Teacher: _____ Visit Date: _____

Presentations to Teachers

Education in Action is available to present an overview of Exchange City 2.0 to teachers and staff. This is separate from the program training and includes a general overview of the program, the Exchange City 2.0 curriculum and the expected outcomes.

- Yes! Please Schedule a presentation to our School on this date: _____
- No, thank you. Our teachers and staff do not need a presentation.

Professional Development

This is the official Exchange City 2.0 training for all participating teachers and staff. Education in Action recommends that all schools schedule a training *at least 6 weeks prior to your visit.*

Requested Date: _____

Number of Teachers Present: _____

Volunteer Training

To get the most out of your one-day simulation, Education in Action strongly suggests scheduling a volunteer training. This training generally lasts about 1 hour.

Requested Date: _____

Number of Volunteers Present: _____

**If dates chosen are not available, Education in Action staff will contact you to schedule another*